

**IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 1/4/2017**

**BOARD MEMBERS PRESENT:** Thomas E Coates - Chair  
Richard B Davies  
Jay T Hill  
Larry L Simms

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
John Kersey, Chief Investigator  
Mary Miles, Technical Records Specialist II

The meeting was called to order at 9:05 AM MST by Thomas E Coates.

**APPROVAL OF MINUTES**

Mr. Simms made a motion to approve the minutes of 11/30/2016. It was seconded by Mr. Davies. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She said that the Board's proposed rules were published and there aren't any comments to date.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$108,274.10 as of 11/30/2016.

**INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **FOR BOARD DETERMINATION**

Mr. Simms made a motion to approve the Bureau's recommendation and authorize closure in cases I-LPG-2016-29, I-LPG-2017-10, I-LPG-2017-18, I-LPG-2017-21, I-LPG-2017-25, I-LPG-2017-27, and I-LPG-2017-28. It was seconded by Mr. Davies. Motion carried.

## **TO DO LIST**

The Board reviewed the to do list and no action was taken.

## **DRAFT FACILITY APPLICATION**

The Board reviewed the draft facility application and determined it would not make any changes until after the Legislative Session has ended to see if the new rule is adopted as the application changes comply with the new NFPA. The Board will discuss this further at its next meeting.

A discussion was held regarding new applications and meeting the safety standard of the 2017 edition of the Liquefied Petroleum Gas Code, NFPA 58, published by National Fire Protection Association (NFPA).

## **NATIONAL FIRE PROTECTION ASSOCIATION MEMBERSHIP DUES**

Mr. Hill made a motion to approve payment for one year in the amount of \$175.00 for the NFPA membership dues. It was seconded by Mr. Davies. Motion carried.

## **EXECUTIVE SESSION**

Mr. Simms made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Davies. The vote was: Mr. Simms, aye; Mr. Davies, aye; Mr. Hill, aye; and Mr. Coates, aye. Motion carried.

Mr. Davies made a motion to come out of executive session. It was seconded by Mr. Simms. The vote was: Mr. Simms, aye; Mr. Davies, aye; Mr. Hill, aye; and Mr. Coates, aye. Motion carried.

## **APPLICATIONS**

Mr. Davies made a motion to approve the following for licensure:

Approved for Licensure

CAL STORES COMPANIES INC DBA CAL RANCH STORES PGF-1247

A & S LUMBER AND SUPPLY LLC PGF-1266

HARD TIMES QUICK STOP LLC PGF-1269

It was seconded by Mr. Simms. Motion carried.

**NEXT MEETING** was scheduled for Wednesday, February 8, 2017 at 9:00 AM

### **ADJOURNMENT**

Mr. Hill made a motion to adjourn the meeting at 9:40 AM. It was seconded by Mr. Simms. Motion carried.

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Thomas E Coates, Chair

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Richard B Davies

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Jay T Hill

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Larry L Simms

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Tana Cory, Bureau Chief